

World Language Grants



What grants are available?

Each year FLAM awards up to two \$500 grants, depending on applications received.

Who is eligible?

FLAM members (individuals or a collaborative), K-20, who have been in the organization for at least the last two years, and who are/will be teaching in Missouri during the year of the grant.

Current Executive Board and Awards Committee Members ineligible.

What is the purpose of the grant?

The purpose of the grant is to support teachers financially in projects for improvement of instruction, either for significant professional development, like conference attendance, or for innovative projects in the classroom. Assessment projects, such as the Seal of Biliteracy, will also be considered.

What may be funded through the grant?

The grant money may be used for innovative classroom projects, nationally recognized World Language assessment fees and related supplies, realia, special classroom materials and supplies, travel, meals, lodging, conference registration, and admission fees.

What are my responsibilities if I am awarded a grant?

If you are awarded a grant, you agree to:

- Present a session at the next FLAM fall conference explaining how the grant funds were used.
- Write a short article about your grant project for the FLAM website.

How will the grant be reimbursed?

Grant funds will be reimbursed **only after the awardee has presented the approved project at a FLAM conference.**

To receive reimbursement, the awardee must:

- **Complete and submit a FLAM reimbursement form.**
- **Attach original, itemized receipts for all approved expenses.**
- Submit expenses that align with the approved grant proposal.
- Reimbursements will be issued by check from the FLAM Treasurer.

FLAM will not provide a credit card or advance funds for purchases. Expenses that are not approved or that lack proper documentation will not be reimbursed. Awardees who do not present at a FLAM conference will not receive reimbursement.

How will my grant application be evaluated?

Applicants are to articulate their grant proposal addressing the different criteria listed in the scoring rubric below:

Grant Proposal Criteria	Excellent 3 points	Good 2 points	Inadequate 1 point
Need for the Project	<i>Specific need identified</i>	<i>Some need identified</i>	<i>Need not clearly identified</i>
Goal of the Project	<i>Clearly articulated outcomes defined</i>	<i>Some discussion of project outcomes</i>	<i>Grant reads as a purchase order</i>
Benefit to Students	<i>Clear tie to increased student achievement with replication possibilities</i>	<i>Some tie to increased student achievement with replication possibilities</i>	<i>Beneficial to only one or two classes of students</i>
Benefit to Teacher/FLAM Members	<i>Clear benefit that extends beyond individual teacher to FLAM membership</i>	<i>Some tie with exponential benefit</i>	<i>Project beneficial only to immediate teacher and participants</i>
Measurable Evaluation Plan	<i>Clear, measurable evaluation for every objective identified</i>	<i>Evaluation is fairly clear but not every objective addressed</i>	<i>Evaluation not measurable or not consistently tied to identified objectives</i>
Proposal Appearance	<i>Proposal is neatly typed with no grammatical or spelling errors</i>	<i>Proposal is generally professional in format</i>	<i>Proposal lacks professional appearance</i>

FLAM Grant Application Form

Name of FLAM member applicant:

Number of years of FL Teaching Experience: _____ Taught in Missouri since: _____

Language(s) taught: _____ Level(s) taught: _____

Number of students directly impacted by grant proposal:

Prior FLAM grant recipient? YES NO If yes, when?

Explain the potential impact of grant to FLAM membership:

Will you be teaching at the same school for the next school year? YES NO
If no, please explain:

School/College Name:

School/College Address Line 1:

School/College Address Line 2:

City, State, Zip:

professional e-mail: info@mydomain.com phone: 123-4567

Please sign this application after having read the statements of the agreement below:

I have read the *Eligibility and Requirements* information and agree to submit an article for the FLAM website and to make a presentation about the grant at the annual fall FLAM conference. I also affirm that I meet the stated eligibility requirements. Violation of the agreement will mean forfeiture of the grant and reimbursement of the used portions thereof.

Signature: _____ Date: _____

Proposal Information

In no more than 1,000 words, please describe the project you have proposed. Be certain to include the activities you envision as well as the specific outcomes that will result for both you and your students. Be sure to address every criterion in the grant-scoring rubric.

Budget Estimate

This is an estimate. You will be required to submit actual receipts for reimbursement. FLAM has budgeted \$1000 to fund quality grants; two grants of **up to \$500** each.

Requested grant amount:

If partial project funding requested, describe how the remainder of the proposal will be funded:

Describe all expenditures and attach documentation as appropriate (registration fee form, etc.)

\$ _____ Supplies

\$ _____ Travel

\$ _____ Instructional

\$ _____ Registrations

\$ _____ Materials

\$ _____ Assessments (# _____ of _____ @ _____ each)

\$ _____ Other test name unit price

References:

Please list below the names and contact info of three persons (principal, department chair, colleague) who can speak to your ability to successfully complete the proposed grant project:

Name and Title:

E-mail:

Phone:

Name and Title:

E-mail:

Phone:

Name and Title:

E-mail:

Phone: