**FLAM**

**2020 Distinguished Foreign Language Educator**

FLAM is soliciting nominations for the Distinguished Foreign Language Educator Award. The award will be presented at the FLAM annual fall conference. The award honors members of the foreign language teaching profession for long-term achievements and dedication of service in education. One award is given each year to an elementary, secondary or post-secondary educator in Missouri.

The selection process involves the collection of three sets of documents:

1. a letter of nomination, with the nominee's name, current address, and e-mail address, briefly describing the achievements and accomplishments of the individual and identifying the academic level (elementary, secondary or post-secondary) taught by the nominee,
2. a resume/curriculum vitae compiled by the nominee, and
3. three letters of recommendation written on the nominee's behalf.

I. Criteria for Nomination

Nomination may be made only by current FLAM members and may not be submitted by nominees themselves. Nominees must be current FLAM members in good standing or recent retirees. Nominees must have been a member of FLAM for a minimum of five consecutive years. Nominees must have a minimum of ten years experience as a foreign language educator at any academic level (elementary, middle school, high school, or post-secondary).

II. Information on the Nominee

 The following information is required:

 A. Educational background

 B. Teaching experience

 C. Recent travel relevant to teaching

 D. Membership in other professional organizations

 E. Professional achievements:

 Activities and contributions, especially involving service to school

 foreign language programs, to other professional organizations and to

 FLAM, including workshops given, papers presented, offices held and

 awards received.

 F. Self-statement by the nominee, including philosophy of teaching, importance

 of foreign language study, successful qualities of teaching and professional

 involvement.

 G. Level for which nominee is being nominated (elementary, secondary, post-

 secondary).

III. Letters of Recommendation

A minimum of three (3) letters of recommendation must be submitted and may come from any of the following sources: school principal, school district supervisor, department chairperson, deans, colleagues, current and former students.

The nominator must arrange for delivery of all documents. All materials need to be submitted electronically in PDF format to:

**Haydee Taylor-Arnold - FLAM President-Elect and Grant/Award Chair**

**haydeetaylor@hotmail.com**

The deadline for letters of nomination for the Distinguished Foreign Language Educator Award is **March 15, 2020**.